

CHAPTER 2

MAIL AND DIPLOMATIC POUCH SERVICES

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RECEIVING MAIL AT POST

Mail may be sent overseas by International Postal Service, APO/FPO Postal Service, or by the U.S. Department of State Diplomatic Pouch and Mail Service.

- **International Postal Service.** International mail service is available to every country in the world. However, this service may not be reliable. Be sure to find out before giving out or using an international address.
- **APO/FPO Military Postal Service.** The Army, Air Force, and Navy provide mail service to various locations overseas where there is a need based on their program requirements. The Military Postal Service Agency (MPSA), acting on behalf of the service branches and the United States Postal Service (USPS), is responsible for ensuring that overseas APO/FPO postal facilities meet all USPS operational standards. The MPSA, in coordination with the appropriate military service, has granted DOS and other civilian agency personnel use of its facilities on a reimbursable basis. APO/FPO mail service is not available at all overseas posts. Employees assigned to a post with APO/FPO service must send and receive personal mail and packages via this system. Packages are usually limited to 70 pounds, and 108 inches (length and girth combined). However, some APO/FPO facilities have greater restrictions than others. For specific instructions, check at any U. S. post office. APO/FPO mail requires appropriate U.S. postage from the point of origin to the point of entry into the military postal system and a customs declaration (PS Form 2976 or Form 2976-A). APO/FPO zip codes are based on country and area. Reference should be made to the appropriate code for your post: AA (Central/South America), AE (Europe), and AP (Pacific).

The usual address format is as follows:

**JOHN DOE
PSC or Unit number, Box number
APO AE 09080**

NOTE: Be sure to verify each post's preferred address format. An additional line may be added below the person's name to help sort mail at large posts. Do not add the embassy name or location unless directly instructed to do so; this information can cause confusion and delay arrival.

- **The State Department Diplomatic Pouch and Mail Services.** The Department provides mail service via the diplomatic pouch to support personnel assigned to non-APO/FPO posts overseas. U.S. citizen, direct-hire members of the foreign affairs community may receive via the pouch letter mail and packages at a maximum size limit of 17x18x30 inches (no single dimension can exceed this limit) and maximum weight of 45 pounds. These size and weight limits only apply to the *private* pouch address, not the official one. (Note: Some posts have special size and weight restrictions in effect because of host government decisions or aircraft size limitations. Check with your IMO/IPO for clarification.) The Diplomatic Pouch and Mail Division, Office of Logistics Management (A/LM/PMP/DPM) maintains a pouch dispatch schedule for each post. The number of pouch dispatches is determined by volume of mail and other material. Larger posts receive up to three dispatches per week. A small post will receive a minimum of one dispatch per week. Pouches are sent on commercial airlines as air cargo. Passenger baggage and critical supplies have priority when space is limited.

When sending personal mail to overseas posts through the Department of State pouch system, letters and packages should have the appropriate domestic U.S. postage. On April 8, 2002, the Department of State obtained a new zip code for personal mail from the USPS. Mail sent to this new address will not be irradiated by the USPS. Please address this mail as follows (chart with pouch addresses follows):

**John Doe
2010 Abidjan Place (or PL.)
Dulles, VA 20189-2010**

When using the Dulles, VA, zip code, for security reasons, nothing in the address field should reference in any way the mission, the office, your job title, or anything official about where you work.

Magazines and newspapers may also be sent via the diplomatic pouch. All parcels should be securely packed and sealed. *Insured and registered mail services are not available for items sent through the pouch facilities of the State Department.* The Department accepts no liability for loss or damage.

Articles prohibited by U.S. postal regulations may not be sent through State Department pouch facilities. Lists of such articles may be obtained from local postmasters. In addition, aerosols, alcoholic beverages, ammunition, items for resale, bulk supplies, corrosives (acids), currency, explosives, firearms, flammables, glass containers, illegal substances, incendiary materials, liquids, narcotics, plants, poisons, and radioactive substances are prohibited.

Most restrictions on materials to be sent by pouch mail stem from what the air carriers will allow. Since it is forbidden to let the airlines know the contents of a Diplomatic Pouch, they must be assured that there is no hazardous material in any pouch under any circumstance. No airline will carry pouches again if the strict hazardous materials regulations are not followed.

Postage must be paid at the applicable domestic rate for the class of mail and type of service desired, subject to zone rates (for parcel post) from point of origin to Washington, DC. Using express mail services does not get mail to a post any quicker because the express mail service is only between point of origin to Washington, DC. Packages may be mailed at any post office in the United States or sent to the State Department by United Parcel Service, FedEx, DHL, or other non-postal means of transportation.

SENDING MAIL TO THE UNITED STATES FROM POSTS

There are also three ways you may send mail to the United States from overseas. They are by International Postal Service, APO/FPO Postal Service and DOS Pouch and Mail Services.

- **International Postal Service.** Investigate the reliability of service before using this option.
- **APO/FPO Postal Service.** If your post has these facilities, you may use them to send and receive letters and packages to and from the United States. Customs declarations are required for packages. Each letter or parcel must include your return APO/FPO address and appropriate U.S. postage. Information on special mail services may be obtained at post. Intra-theater mail, in most cases, (i.e., APO AE xxxxx to another APO AE xxxxx) may be sent from one APO to another without postage by putting the initials "MPS" in place of a stamp. Your APO facility will know if postage is required for intra-theater MPS mail.
- **The Department of State Diplomatic Pouch and Mail Services.** When the post has no access to APO/FPO facilities, letter mail, exposed film, videocassettes, recorded cartridges, and voice tapes may be sent by diplomatic pouch services back to the United States. Items needed for health and welfare purposes may be sent by air pouch to the United States for replacement and/or repair. U.S. postage must be affixed at the appropriate domestic rate for the type of service desired from Dulles, VA, to the ultimate addressee.

The Department's Commissary and Recreation Office has set up procedures for posts to use the pouch to send parcels back to the United States via the pouch under the *Homeward Bound Mail Program*. This service is operated by Employee Associations and is paid for by the employees who use it. Not all posts have requested approval for this program, so please check with your post. Parcels being sent to the United States will require customs declarations. For more information, contact foodandfun@state.gov.

Foreign affairs personnel at posts without APO/FPO facilities may use the pouch to return wearing apparel and merchandise manufactured and purchased in the United States. Items must have been ordered from stores or mail order houses or received as gifts from friends and relatives. Items must have been received during the current tour of duty at the particular post and must not be items originally contained in shipment of effects.

Prepare parcels for diplomatic pouch as follows:

- (1) Affix appropriate U.S. postage for transmission through the U.S. Postal Service from Washington, DC, to destination.
- (2) Endorse the outside of the package with a statement that it contains merchandise purchased in and received from the United States which is being returned to addressee for exchange, such as, "Returned Merchandise."

To avoid confusion and ensure proper handling by the store or mail order house where the item was purchased, it is recommended that you rewrap the package, address it clearly, and enclose a letter of explanation. Even if the package originated as a United Parcel Service delivery, it must be returned as a postal parcel and be prepared accordingly.

Postage must be affixed at the appropriate domestic rate for the type of service desired from Dulles, VA to the ultimate addressee.

Return address must appear on all mail as follows:

**Name of individual
2010 Abidjan Place (or PL.)
Dulles, VA 20189-2010**

A/LM/PMP/DPM establishes procedures to manage uniformly and effectively mail and pouch facilities of the Department of State Pouch and Mail System in the Department, domestic field offices, posts, and U.S. Missions to International Organizations. For additional information contact the Diplomatic Pouch and Mail Division (DPM).

FOREIGN SERVICE POSTS WITH APO/FPO MAIL SERVICE

Employees assigned to the following posts receive and mail personal packages via the APO/FPO system, not via the State Department's Diplomatic Pouch and Mail Service. Consult the Post Welcome Cable in the Overseas Briefing Center for the complete address.

<u>APO</u>	<u>POST</u>	<u>09721</u>	Moscow
09824	Adana	09053	Munich
09892	Amman	09831	Nairobi
09823	Ankara	09707	Oslo
34036	Asuncion	34002	Panama
09842	Athens/Thessaloniki	09777	Paris & Consulates
96546	Bangkok/Chiang Mai	96530	Perth
34025	Belize	96546	Phnom Penh
09265	Berlin/Leipzig	09720	Ponta Delgada
34038	Bogota	34039	Quito/Guayaquil
34030	Brasilia and Consulates	09718	Rabat/Casablanca
09710	Brussels-AE/ELSO	09803	Riyadh
09724	Brus.-USNATO/USEU	09624	Rome/Vatican/CGs
34034	Buenos Aires	34020	San Jose
09839	Cairo	34023	San Salvador
96549	Canberra	34033	Santiago
34037	Caracas	34041	Santo Domingo
09716	Copenhagen	96205	Seoul
09858	Dhahran	96554	Sydney
09213	Frankfurt	34022	Tegucigalpa
34024	Guatemala	09830	Tel Aviv/Jerusalem
09715	The Hague/Amsterdam	96337	Tokyo & Consulates
09723	Helsinki/Baltics/St.Pete	96546	Vientiane/Rangoon
09812	Islamabad & Consulates	96531	Wellington/Auckland
09827	Istanbul		
96520	Jakarta/Surabaya	<u>FPO</u>	<u>POST</u>
09811	Jeddah	34055	Bridgetown
09814	Karachi	96521	China(All)/Ulaanbaatar
09880	Kuwait	96521	Hanoi/HCMC
09828	Kinshasa	96521	Hong Kong
96535	Kuala Lumpur	09498	London & CGs
34032	La Paz	09834	Manama
34031	Lima	96515	Manila
09726	Lisbon	96386	Naha
09123	Luxembourg	09619	Naples
09642	Madrid/Barcelona	09836	Nicosia
34021	Managua	09728	Reykjavik
96551	Melbourne	96507	Singapore/Bandar S.B.
34035	Montevideo		

Personal Mail Pouch Addresses

Street Address	City	State	Zip Code + 4
2010 Abidjan Pl	Dulles	VA	20189-2010
6010 Abu Dhabi Pl	Dulles	VA	20189-6010
8320 Abuja Pl	Dulles	VA	20189-8320
2020 Accra Pl	Dulles	VA	20189-2020
5020 Adana Pl	Dulles	VA	20189-5020
2030 Addis Ababa	Dulles	VA	20189-2030
4170 AIT Taipei Pl	Dulles	VA	20189-4170
6030 Algiers Pl	Dulles	VA	20189-6030
7030 Almaty Pl	Dulles	VA	20189-7030
6050 Amman Pl	Dulles	VA	20189-6050
5780 Amsterdam Pl	Dulles	VA	20189-5780
7000 Ankara Pl	Dulles	VA	20189-7000
2040 Antananarivo Pl	Dulles	VA	20189-2040
4400 Apia Pl	Dulles	VA	20189-4400
7070 Ashgabat Pl	Dulles	VA	20189-7070
7170 Asmara Pl	Dulles	VA	20189-7170
3020 Asuncion Pl	Dulles	VA	20189-3020
7100 Athens Pl	Dulles	VA	20189-7100
4370 Auckland Pl	Dulles	VA	20189-4370
6060 Baghdad Pl	Dulles	VA	20189-6060
7050 Baku Pl	Dulles	VA	20189-7050
2050 Bamako Pl	Dulles	VA	20189-2050
4020 Bandar Seri Begawan PL	Dulles	VA	20189-4020
7200 Bangkok Pl	Dulles	VA	20189-7200
2060 Bangui Pl	Dulles	VA	20189-2060
2070 Banjul Pl	Dulles	VA	20189-2070
5400 Barcelona Pl	Dulles	VA	20189-5400
7300 Beijing Pl	Dulles	VA	20189-7300
6070 Beirut Pl	Dulles	VA	20189-6070
5360 Belfast Pl	Dulles	VA	20189-5360
5070 Belgrade Pl	Dulles	VA	20189-5070
3050 Belize Pl	Dulles	VA	20189-3050
5090 Berlin Pl	Dulles	VA	20189-5090
5110 Bern Pl	Dulles	VA	20189-5110
7040 Bishkek Pl	Dulles	VA	20189-7040
2080 Bissau Pl	Dulles	VA	20189-2080
3030 Bogota Pl	Dulles	VA	20189-3030
6240 Mumbai Pl	Dulles	VA	20189-6240
7400 Bonn Pl	Dulles	VA	20189-7400
7500 Brasilia Pl	Dulles	VA	20189-7500
5840 Bratislava Pl	Dulles	VA	20189-5840

2090 Brazzaville Pl	Dulles	VA	20189-2090
3120 Bridgetown Pl	Dulles	VA	20189-3120
5230 USNATO Pl	Dulles	VA	20189-5230
7600 Brussels Pl	Dulles	VA	20189-7600
5260 Bucharest Pl	Dulles	VA	20189-5260
5270 Budapest Pl	Dulles	VA	20189-5270
3130 Buenos Aires Pl	Dulles	VA	20189-3130
2100 Bujumbura Pl	Dulles	VA	20189-2100
2240 Bukavu Pl	Dulles	VA	20189-2240
7700 Cairo Pl	Dulles	VA	20189-7700
6250 Calcutta Pl	Dulles	VA	20189-6250
5490 Calgary Pl	Dulles	VA	20189-5490
7800 Canberra Pl	Dulles	VA	20189-7800
2480 Cape Town Pl	Dulles	VA	20189-2480
3140 Caracas Pl	Dulles	VA	20189-3140
6280 Casablanca Pl	Dulles	VA	20189-6280
4080 Chengdu Pl	Dulles	VA	20189-4080
4040 Chiang Mai Pl	Dulles	VA	20189-4040
7080 Chisinau Pl	Dulles	VA	20189-7800
3270 Ciudad Juarez Pl	Dulles	VA	20189-3270
1315 Cluj Napoca Pl	Dulles	VA	20189-1315
6100 Colombo Pl	Dulles	VA	20189-6100
2110 Conakry Pl	Dulles	VA	20189-2110
5280 Copenhagen Pl	Dulles	VA	20189-5280
2120 Cotonou Pl	Dulles	VA	20189-2120
3160 Curacao Pl	Dulles	VA	20189-3160
2130 Dakar Pl	Dulles	VA	20189-2130
6110 Damascus Pl	Dulles	VA	20189-6110
2140 Dar Es Salaam Pl	Dulles	VA	20189-2140
6310 Dhahran Pl	Dulles	VA	20189-6310
6120 Dhaka Pl	Dulles	VA	20189-6120
2150 Djibouti Pl	Dulles	VA	20189-2150
6130 Doha Pl	Dulles	VA	20189-6130
6020 Dubai Pl	Dulles	VA	20189-6020
5290 Dublin Pl	Dulles	VA	20189-5290
2490 Durban Pl	Dulles	VA	20189-2490
7090 Dushanbe Pl	Dulles	VA	20189-7090
5160 Dusseldorf Pl	Dulles	VA	20189-5160
5370 Edinburgh Pl	Dulles	VA	20189-5370
5670 Florence Pl	Dulles	VA	20189-5670
7900 Frankfurt Pl	Dulles	VA	20189-7900
2160 Freetown Pl	Dulles	VA	20189-2160
4310 Fukuoka Pl	Dulles	VA	20189-4310
2170 Gaborone Pl	Dulles	VA	20189-2170
5120 Geneva Pl	Dulles	VA	20189-5120
3170 Georgetown Pl	Dulles	VA	20189-3170

3180 Grenada Pl	Dulles	VA	20189-3180
3280 Guadalajara Pl	Dulles	VA	20189-3280
4090 Guangzhou Pl	Dulles	VA	20189-4090
3190 Guatemala Pl	Dulles	VA	20189-3190
3430 Guayaquil Pl	Dulles	VA	20189-3430
5770 The Hague Pl	Dulles	VA	20189-5770
5500 Halifax Pl	Dulles	VA	20189-5500
5180 Hamburg Pl	Dulles	VA	20189-5180
5300 Hamilton Pl	Dulles	VA	20189-5300
4550 Hanoi Pl	Dulles	VA	20189-4550
2180 Harare Pl	Dulles	VA	20189-2180
3200 Havana Pl	Dulles	VA	20189-3200
5310 Helsinki Pl	Dulles	VA	20189-5310
3290 Hermosillo Pl	Dulles	VA	20189-3290
7160 Ho Chi Minh City Pl	Dulles	VA	20189-7160
8000 Hong Kong Pl	Dulles	VA	20189-8000
8100 Islamabad Pl	Dulles	VA	20189-8100
5030 Istanbul Pl	Dulles	VA	20189-5030
8200 Jakarta Pl	Dulles	VA	20189-8200
6320 Jeddah Pl	Dulles	VA	20189-6320
6350 Jerusalem Pl	Dulles	VA	20189-6350
2500 Johannesburg Pl	Dulles	VA	20189-2500
2190 Kampala Pl	Dulles	VA	20189-2190
6150 Karachi Pl	Dulles	VA	20189-6150
6190 Kathmandu Pl	Dulles	VA	20189-6190
5870 Khabarovsk Pl	Dulles	VA	20189-5870
2200 Khartoum Pl	Dulles	VA	20189-2200
5850 Kiev Pl	Dulles	VA	20189-5850
2210 Kigali Pl	Dulles	VA	20189-2210
3210 Kingston Pl	Dulles	VA	20189-3210
2220 Kinshasa Pl	Dulles	VA	20189-2220
4120 Kolonia Pl	Dulles	VA	20189-4120
4260 Koror Pl	Dulles	VA	20189-4260
5140 Krakow Pl	Dulles	VA	20189-5140
4210 Kuala Lumpur Pl	Dulles	VA	20189-4210
6200 Kuwait Pl	Dulles	VA	20189-6200
8300 Lagos Pl	Dulles	VA	20189-8300
3220 La Paz Pl	Dulles	VA	20189-3220
6160 Lahore Pl	Dulles	VA	20189-6160
5860 Leipzig Pl	Dulles	VA	20189-5860
2270 Libreville Pl	Dulles	VA	20189-2270
2280 Lilongwe Pl	Dulles	VA	20189-2280
3230 Lima Pl	Dulles	VA	20189-3230
5320 Lisbon Pl	Dulles	VA	20189-5320
7140 Ljubljana Pl	Dulles	VA	20189-7140
2300 Lome Pl	Dulles	VA	20189-2300

8400 London Pl	Dulles	VA	20189-8400
2550 Luanda Pl	Dulles	VA	20189-2550
2310 Lusaka Pl	Dulles	VA	20189-2310
5380 Luxembourg Pl	Dulles	VA	20189-5380
6260 Madras Pl	Dulles	VA	20189-6260
8500 Madrid Pl	Dulles	VA	20189-8500
4380 Majuro Pl	Dulles	VA	20189-4380
2320 Malabo Pl	Dulles	VA	20189-2320
3240 Managua Pl	Dulles	VA	20189-3240
6210 Manama Pl	Dulles	VA	20189-6210
8600 Manila Pl	Dulles	VA	20189-8600
2330 Maputo Pl	Dulles	VA	20189-2330
5600 Marseille Pl	Dulles	VA	20189-5600
2340 Maseru Pl	Dulles	VA	20189-2340
3300 Matamoros Pl	Dulles	VA	20189-3300
2350 Mbabane Pl	Dulles	VA	20189-2350
4140 Melbourne Pl	Dulles	VA	20189-4140
3320 Merida Pl	Dulles	VA	20189-3320
8700 Mexico City Pl	Dulles	VA	20189-8700
5690 Milan Pl	Dulles	VA	20189-5690
7010 Minsk Pl	Dulles	VA	20189-7010
8800 Monrovia Pl	Dulles	VA	20189-8800
3330 Monterrey Pl	Dulles	VA	20189-3330
3360 Montevideo Pl	Dulles	VA	20189-3360
5510 Montreal Pl	Dulles	VA	20189-5510
5430 Moscow Pl	Dulles	VA	20189-5430
5190 Munich Pl	Dulles	VA	20189-5190
6220 Muscat Pl	Dulles	VA	20189-6220
4320 Naha Pl	Dulles	VA	20189-4320
8900 Nairobi Pl	Dulles	VA	20189-8900
5700 Naples Pl	Dulles	VA	20189-5700
3370 Nassau Pl	Dulles	VA	20189-3370
2410 Ndjamena Pl	Dulles	VA	20189-2410
9000 New Delhi Pl	Dulles	VA	20189-9000
2420 Niamey Pl	Dulles	VA	20189-2420
5610 Nice Pl	Dulles	VA	20189-5610
5450 Nicosia Pl	Dulles	VA	20189-5450
3380 Nogales Pl	Dulles	VA	20189-3380
2430 Nouakchott Pl	Dulles	VA	20189-2430
3340 Nuevo Laredo Pl	Dulles	VA	20189-3340
5330 Oporto Pl	Dulles	VA	20189-5330
4330 Osaka-Kobe Pl	Dulles	VA	20189-4330
5460 Oslo Pl	Dulles	VA	20189-5460
5480 Ottawa Pl	Dulles	VA	20189-5480
2440 Ouagadougou Pl	Dulles	VA	20189-2440
9100 Panama City Pl	Dulles	VA	20189-9100

3390 Paramaribo Pl	Dulles	VA	20189-3390
9200 Paris Pl	Dulles	VA	20189-9200
4160 Perth Pl	Dulles	VA	20189-4160
6170 Peshawar Pl	Dulles	VA	20189-6170
4540 Phnom Penh Pl	Dulles	VA	20189-4540
5340 Ponta Delgada Pl	Dulles	VA	20189-5340
3400 Port Au Prince Pl	Dulles	VA	20189-3400
2450 Port Louis Pl	Dulles	VA	20189-2450
4240 Port Moresby Pl	Dulles	VA	20189-4240
3410 Port of Spain Pl	Dulles	VA	20189-3410
5050 Poznan Pl	Dulles	VA	20189-5050
5630 Prague Pl	Dulles	VA	20189-5630
2460 Praia Pl	Dulles	VA	20189-2460
9300 Pretoria Pl	Dulles	VA	20189-9300
9520 Pristina Pl	Dulles	VA	20189-9520
4270 Pusan Pl	Dulles	VA	20189-4270
5520 Quebec Pl	Dulles	VA	20189-5520
3420 Quito Pl	Dulles	VA	20189-3420
9400 Rabat Pl	Dulles	VA	20189-9400
4250 Rangoon Pl	Dulles	VA	20189-4250
3080 Recife Pl	Dulles	VA	20189-3080
5640 Reykjavik Pl	Dulles	VA	20189-5640
4520 Riga Pl	Dulles	VA	20189-4520
3090 Rio de Janeiro Pl	Dulles	VA	20189-3090
6300 Riyadh Pl	Dulles	VA	20189-6300
9500 Rome Pl	Dulles	VA	20189-9500
3180 St George's Pl	Dulles	VA	20189-3180
5440 St Petersburg Pl	Dulles	VA	20189-5440
3440 San Jose Pl	Dulles	VA	20189-3440
3450 San Salvador Pl	Dulles	VA	20189-3450
6330 Sanaa Pl	Dulles	VA	20189-6330
3460 Santiago Pl	Dulles	VA	20189-3460
3470 Santo Domingo Pl	Dulles	VA	20189-3470
3110 Sao Paulo Pl	Dulles	VA	20189-3110
4340 Sapporo Pl	Dulles	VA	20189-4340
7130 Sarajevo Pl	Dulles	VA	20189-7130
9600 Seoul Pl	Dulles	VA	20189-9600
4100 Shanghai Pl	Dulles	VA	20189-4100
4110 Shenyang Pl	Dulles	VA	20189-4110
4280 Singapore Pl	Dulles	VA	20189-4280
7120 Skopje Pl	Dulles	VA	20189-7120
5740 Sofia Pl	Dulles	VA	20189-5740
5750 Stockholm Pl	Dulles	VA	20189-5750
5620 Strasbourg Pl	Dulles	VA	20189-5620
4200 Surabaya Pl	Dulles	VA	20189-4200
4290 Suva Pl	Dulles	VA	20189-4290

4150 Sydney Pl	Dulles	VA	20189-4150
4530 Tallinn Pl	Dulles	VA	20189-4530
7110 Tashkent Pl	Dulles	VA	20189-7110
7060 Tbilisi Pl	Dulles	VA	20189-7060
3480 Tegucigalpa Pl	Dulles	VA	20189-3480
9700 Tel Aviv Pl	Dulles	VA	20189-9700
5060 Thessaloniki Pl	Dulles	VA	20189-5060
3350 Tijuana Pl	Dulles	VA	20189-3350
9510 Tirana Pl	Dulles	VA	20189-9510
9800 Tokyo Pl	Dulles	VA	20189-9800
5530 Toronto Pl	Dulles	VA	20189-5530
5720 Trieste Pl	Dulles	VA	20189-5720
6360 Tunis Pl	Dulles	VA	20189-6360
4410 Ulaanbaatar Pl	Dulles	VA	20189-4410
5800 Valletta Pl	Dulles	VA	20189-5800
5540 Vancouver Pl	Dulles	VA	20189-5540
5660 Vatican City Pl	Dulles	VA	20189-5660
9900 Vienna Pl	Dulles	VA	20189-9900
4350 Vientiane Pl	Dulles	VA	20189-4350
4510 Vilnius Pl	Dulles	VA	20189-4510
5880 Vladivostok Pl	Dulles	VA	20189-5880
5010 Warsaw Pl	Dulles	VA	20189-5010
4360 Wellington Pl	Dulles	VA	20189-4360
2540 Windhoek Pl	Dulles	VA	20189-2540
2520 Yaounde Pl	Dulles	VA	20189-2520
5890 Yekaterinburg Pl	Dulles	VA	20189-5890
7020 Yerevan Pl	Dulles	VA	20189-7020
5080 Zagreb Pl	Dulles	VA	20189-5080

ADDITIONAL INFORMATION ABOUT MAIL SERVICES

Employees assigned to several posts receive and mail personal packages through US addresses, not via either the APO/FPO or the State Diplomatic Pouch and Mail Services. Consult the Post Welcome Cable (available in the Overseas Briefing Center) for the entire address and a description of the mail system.

POST	US ZIP CODE
Ottawa	Ogdensburg, NY 13669-0430
Quebec	Champlain, NY 12919-1547
Toronto	Lewiston, NY 14092-0135
Vancouver	Point Roberts, WA 98281-5002
Mexico City	Brownsville, TX 78520-0900
Ciudad Juarez	El Paso, TX 79995-0545
Guadalajara	Brownsville, TX 78520-0901
Monterrey	Brownsville, TX 78520-0902
Tijuana	San Diego, CA 92143-9039
Hermosillo	Nogalez, AZ 85628
Matamoros	Brownsville, TX 78522-0633
Merida	Brownsville, TX 78520-0903
Mazatlan dea	Brownsville, TX 78520-0906
Nuevo Laredo	Laredo, TX 78044-3089
Nogales	Nogales, AZ 85628

USEFUL TELEPHONE NUMBERS

Diplomatic Pouch and Mail Division (Pouch and Mail Policy)	202-663-1850
Sterling Unclassified Pouch Facility (NO DROP-OFFS CURRENTLY PERMITTED)	703- 467-0688
NFATC Mailroom (Official Mail only)	703- 302-6817